Cornell University | Division of Human Resources

Academic Human Resources

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ACADEMIC APPOINTMENT TERMS AND AUTHORITY

Title	Maximum Term and Renewability	Maximum Time in Title	Authority (Exercised by/via) and Special Academic Review Centrally
Professor			
external appt. with tenure	Tenure = indefinite	No maximum	Board of Trustees via Provost tenure review procedures
external appt., tenure-track	5 yrs., not renewable	5 yrs.	President (Dean/Records) maximum tenure clock 5 yrs.
from tenure-track to tenured	Tenure = indefinite	No maximum	Board of Trustees via Provost tenure review procedures
external appt., non-tenure-track	5 yrs., not renewable	5 yrs.	President (Dean/Records)
Associate Professor			
tenured, promotion to professor	Tenure = indefinite	No Maximum	President (Provost/AcadHR) special procedures
non-tenured, promotion to prof.	Same 5-yr. limit, clock does not reset	same 5-yr. limit	President (provost/AcadHR) special procedures
external appt. with tenure	Tenure = indefinite	No maximum	Board of Trustees via Provost tenure review procedures
external appt., tenure-track	5 yrs., not renewable	5 yrs.	President (Dean/Records) maximum tenure clock 5 yrs.
from tenure-track to tenured	Tenure = indefinite	No maximum	Board of Trustees via Provost tenure review procedures
external appt., non-tenure-track	5 yrs., not renewable	5 yrs.	President (Dean/Records)
Assistant Professor			
promotion to assoc. w/tenure	Tenure = indefinite	No maximum	Board of Trustees via Provost tenure review procedures
non-tenure-track promotion to assoc.	5-yr. limit asst. clock does not rese	5 yrs. t	President (Provost/AcadHR) special procedures
tenure-track	3 yrs., renewable to 6* *4 yrs., renewable to 8 y	6 yrs.* vrs max in Coll. of Business	President (Dean/Records) maximum tenure clock 6 yrs. except in Coll. of Business, 8 yrs.
tenure review began, did not result in tenure	2 semester terminal appt other academic titles not		President (Dean/Records)

Title	Maximum Term and Renewability	Maximum Time A	Authority (Exercised by/via) and Special Academic Review Centrally	
Professor Emeritus	I. 1 C. 4.	NI	D - '1 - 4 (D 4/A HID)	
initial approval	Indefinite	No maximum	President (Provost/AcadHR) special procedures	
movement to active status	1 yr., renewable	No maximum	President (Dean/Records)	
return to inactive status	Indefinite	No maximum	President (Dean/Records)	
University Professor	Tenured only = indefini	te No maximum	President (Dean/Records)	
Endowed Professor (tenured faculty) or Named Position (term appt.)	Indefinite unless limited End of current acad. app	d during establishment pointment per establishment	Board of Trustees via Provost special procedures	
Professor-at-Large	6 yrs., limited renewal	per Trustee approval	Board of Trustees via Provost special procedures	
Professor of the Practice, Associate Professor of the Practice and Assistant Professor of the Prac		No maximum	President (Dean/Records) title must be approved for use in the college	
Research Professor, Associate Research Professor, and Assistant Research Professor	5 yrs., renewable	No maximum	President (Dean/Records) title must be approved for use in the college	
Clinical Professor, Associate Clinical Professor, and Assistant Clinical Professor	5 yrs., renewable	No maximum	President (Dean/Records) title must be approved for use in the college	
Senior Lecturer		5 yrs., renewable No maximum President (Dean/Records) 5-yr. appt. required for long-term teaching needs 1-yr. appts. only for 1-yr. replacements, other short-term needs, and initial probation		
Lecturer		No maximum long-term teaching needs r. replacements, other short-	President (Dean/Records) term needs, and initial probation	
Instructor	2 yrs., renewable to 5	5 yrs.	President (Dean/Records)	
Senior Scholar	5 yrs., renewable	No maximum	President (Provost/AcadHR) special procedures	
Senior Scientist	5 yrs., renewable	No maximum	President (Provost/AcadHR) special procedures	
Teaching Associate	Up to 1 yr., renewable	No maximum	President (Dean/Records)	
Principle Research Scientist	5 yrs., renewable	No maximum	President (Dean/Records)	

Title	Maximum Term and Renewability	Maximum Time A	Authority (Exercised by/via) and Special Academic Review Centrally
Research Scientist	5 yrs., renewable	No maximum	new appointments in this title are limited to the research division President (Dean/Records) new appointments in this title are limited to the research division
Senior Research Associate	5 yrs., renewable	No maximum	President (Dean/Records)
Research Associate	3 yrs., renewable	No maximum	President (Dean/Records)
Senior Extension Associate	Up to 5 yrs., renewable	as needed	President (Dean/Records)
Extension Associate	Up to 3 yrs., renewable	as needed	President (Dean/Records)
Postdoctoral Associate	1 yr., renewable	5 yrs.	President (Dean/Records)
Postdoctoral Fellow	1 yr., renewable	5 yrs.	President (Dean/Records)
Visiting Fellow	Up to 1 yr., renewable	3 yrs. (total, irrespective of department affiliation)	President (Dean/Records)
Visiting Critic	Up to 1 yr., renewable	3 yrs. (total, irrespective of department affiliation)	President (Dean/Records)
Visiting Scholar	Up to 1 yr., renewable	3 yrs. (total, irrespective of department affiliation)	President (Dean/Records)
Visiting Scientist	Up to 1 yr., renewable	3 yrs. (total, irrespective of department affiliation)	President (Dean/Records)
	MODIFIED ACAI	DEMIC TITLES	
ACTING acting professor, assoc. or asst. profess	sor 1 yr., renewable once	2 yrs.	President (Dean/Records)
acting prof. of the practice, assoc.prof. of the practice, asst. prof. of the practic		2 yrs.	President (Dean/Records) title must be approved for use in
acting research prof., assoc. research p asst. research prof.	orof., 1 yr., renewable once	2 yrs.	the college President (Dean/Records) title must be approved for use in
acting clinical prof., assoc. clinical profasst. clinical prof.	of., 1 yr., renewable once	2 yrs.	the college President (Dean/Records) title must be approved for use in the college
ADJUNCT adjunct professor or associate professor	or 5 yrs., renewable	No maximum	President (Dean/Records)
adjunct assistant professor	3 yrs., renewable	No maximum	President (Dean/Records)

Title	Maximum Term and Renewability	Maximum Time in Title	Authority (Exercised by/via) and Special Academic Review Centrally
COURTESY			
courtesy professor or associate professo	r 5 yrs., renewable	No maximum	President (Dean/Records)
courtesy assistant professor	3 yrs., renewable	No maximum	President (Dean/Records)
courtesy prof. of the practice, assoc. pro of the practice, asst. prof. of the practice		No maximum	President (Dean/Records) title must be approved for use in the college
courtesy research prof, assoc. research prof., asst. research prof.	5 yrs., renewable	No maximum	President (Dean/Records) title must be approved for use in the college
courtesy clinical prof, assoc. clinical profasst. clinical prof.	of, 5 yrs., renewable	No maximum	President (Dean/Records) title must be approved for use in the college
courtesy senior lecturer	5 yrs., renewable	No maximum	President (Dean/Records)
courtesy lecturer	3 yrs., renewable	No maximum	President (Dean/Records)
courtesy instructor	2 yrs., renewable to 5	5 yrs.	President (Dean/Records)
EMERITUS (RTE)			
initial approval	Indefinite	No maximum	President (Dean/Records) special procedures
movement to active status	1 yr., renewable	No maximum	President (Dean/Records)
return to inactive status	Indefinite	No maximum	President (Dean/Records)
VISITING			
visiting professor or associate professor	3 yrs., renewable to 5	5 yrs.	President (Dean/Records)
visiting assistant professor	3 yrs., renewable to 4	4 yrs.	President (Dean/Records)
visiting endowed professorial title	1yr., limited renewal	per Trustee approval establishing position	President (Provost/AcadHR) special procedures
visiting senior lecturer	1 yr., renewable to 3	3 yrs.	President (Dean/Records)
visiting lecturer	1 yr., renewable to 3	3 yrs.	President (Dean/Records)
visiting instructor	1 yr., renewable to 5	5 yrs.	President (Dean/Records)
visiting senior scholar/senior scientist	5 yrs., renewable	No maximum	President (Dean/Records)

NOTE: Visiting Fellow, Visiting Critic, Visiting Scholar and Visiting Scientist are formal academic titles. See entries above.