

## **Post-Offer Request for Conviction Related Information**

Your offer of employment was extended contingent upon the completion of our information verification process. To complete the evaluation of your candidacy for employment at Cornell University, please complete this form in full.

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crime,	vou ever been convicted of any criminal offense, or is any charge now pending against you for any other than minor traffic violations? Note: Conviction is not an automatic bar to employment, each ill be considered on its own merits.  Yes  No
	selected "No", complete the signature section. If you selected "Yes", please respond to the ons below and the signature section.
1)	For each conviction, provide the name under which you were convicted, city, town, county and state in which the crime was committed, court where conviction was handed down and month, day and year of conviction.
2)	Provide information on each criminal conviction indicating the factual circumstances surrounding the offense and nature of the offense.
3)	State the date that the offense was committed.
4)	For each conviction, explain the sentence and rehabilitation programs undertaken.

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	Signature	Date
staten are a l	erstand that this form is part of Cornell University's application process. In the same true, and understand that misrepresentation or omission of facts repassis for Cornell to end its consideration of me as an applicant, rescind a component and may be cause for immediate termination of my employment (appear).	equested on this form ontingent offer of
9)	Please provide any other information that you believe would help us und the convictions.	lerstand the nature of
8)	If you were convicted of a sex crime, indicate the age of the victim(s).	
7)	How old were you when you committed the crime(s)?	
6)	If, you answered yes to Number 5, provide the name, address, and phone parole/probation officer or other official who can provide relevant inform	<u>-</u>
5)	Are you currently on probation, parole, or are there any special condition apply to you based on your criminal conviction(s)? List all special conditions apply to you based on your criminal conviction(s)?	