Career Management Toolkit: Step #2

Explore Careers

In this phase of career planning, your goal is to understand how the qualities you’ve assessed in the previous step apply to opportunities at Cornell. The tools below will help you gain knowledge of career paths and job opportunities as well as necessary skills and qualifications.

Cornell values motivated staff and encourages career mobility within the University. For more details please see the Staff Transfer Policy.

Career

Research possible jobs and explore potential for career growth across the university.

- Cornell Careers – Current job openings.
- Career Navigator Tool – Identifies your position at Cornell, and shows career mobility possibilities.
- Career Areas at Cornell – Descriptions of families of jobs at Cornell.
- Learn by Experience – Develop new knowledge and skills on the job.
- Cornell Careers Facebook – Connects staff, both current and prospective.
- Glassdoor – Employer reviews, comparative salaries, and job listings.

Skills

- Skills for Success – Key skills expected of all Cornell employees.
- Leadership Skills for Success – Skills expected of managers.

Networking

Connect with others who can provide advice and referrals.

- Informational Interviewing – Interview experts on your career goals.
- Quintessential Careers – Tutorial on informational interviewing
- Social networking such as LinkedIn; Yammer.
- Make Connections – Networking with diverse communities at Cornell.