COVID Guidance for New Hires

Please familiarize yourself with Cornell's COVID protocols.

Employees are expected to act honestly and ethically, and to observe required health and safety measures in all workplace settings, including masking and physical distancing, which varies based upon vaccination status.

- Cornell COVID-19 Workplace Guidance
- Cornell University COVID-19 Website
- Public Health Requirements

Cornell COVID-19 Protocols

All employees, working on the Cornell campus, even if only occasionally, are required to adhere to all CDC, NYS, local health department, and Cornell University orders, guidelines, policies and procedures at all times. Failure to adhere to all required orders, guidelines, policies and procedures may lead to disciplinary action, and/or loss of privileges including access to campus buildings and resources.

Requirements

More information about the Cornell

Vaccination Compliance Program

1. **Vaccination Compliance Program:** The university requires all employees, regardless of role and work location, to have an FDA- or WHO- authorized or approved COVID-19 vaccine and booster as part of comprehensive vaccination against this virus. To meet the requirements, faculty and staff must upload proof of vaccination and booster to the Daily Check or have obtained a university-approved disability/medical or religious exemption. After each dose, employees must enter that information in Cornell’s vaccine registry via the Daily Check portal.
All new Cornell hires must meet the vaccine requirement before they start work and comply with the booster requirement within 30 days of the start of their employment or within 30 days of eligibility.

2. **Training:** All employees were required to complete EHS 2021 - HERO Act Designation of COVID-19 as an Airborne Infectious Disease Compliance Training by October 15, 2021. All new hires must complete the training within 30 days of their start date. To take a refresher of the course, go to the ME tab in CUlearn and “relaunch” the program.

3. **Self-monitoring:** In accordance with the NY HERO Act, all Cornell faculty and staff will receive a daily email reminding them to conduct a symptom assessment; however, you will only need to complete the Daily Check health assessment if you are experiencing COVID-19 symptoms.

4. **Testing:** All employees who are not fully vaccinated and are coming to campus or another Cornell work location in Ithaca, Geneva, or Tompkins County are required to participate in Cornell’s surveillance testing program. In addition, certain vaccinated populations are required to participate in surveillance testing. Go to the Daily Check home page to view your testing schedule.

5. **Public Health Requirements:** Cornell requires employees to be aware of and follow all public health requirements for mask-wearing and physical distancing set forth.

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**Questions**

Please contact your college/unit HR Representative.