Working at Cornell

Working on Campus

All employees, working on the Cornell campus, even if only occasionally, are required to adhere to all CDC, NYS, local health department, and Cornell University orders, guidelines, policies and procedures at all times. Failure to adhere to all required orders, guidelines, policies and procedures may lead to disciplinary action, and/or loss of privileges, including access to campus buildings and resources.

Requirements for on-campus presence

1. **Training:** All employees working on campus are required to complete EHS 2019 - Return to Campus Health and Safety Training COVID-19. When you are registered to return to campus the course will automatically be assigned in CULearn. Faculty and staff are expected to complete the course prior to returning to or on their first day of in-person work on campus. To take a refresher of the course, go to the ME tab in CULearn and "relaunch" the program.

2. **Self-monitoring:** Employees are required to complete a Daily Check health assessment each day before arriving on campus. Each employee contributes to the health and well-being of our campus so if you are ill, do not come to campus. Instead, take steps to seek care with your primary care physician.

3. **Testing:** All employees who are not fully vaccinated and are coming to campus or another Cornell work location in Ithaca, Geneva or Tompkins County are required to participate in Cornell's surveillance testing program. In addition, certain vaccinated populations will be required to participate in surveillance testing.

4. **Vaccine Registry:** All employees - vaccinated or not vaccinated - are required to document their vaccination status through the Vaccine Registry. Employees should upload COVID-19 Proof of Vaccination Process through the Daily Check once fully vaccinated (e.g., an image of your CDC vaccination card), or register their decision not to get vaccinated.

5. **Public Health Requirements:** Cornell requires employees to be aware of and follow all public health requirements for mask wearing and physical distancing set forth.

---

Daily Check

All Cornell employees are required to complete the Daily Check health assessment each day prior to arriving on campus or accessing Cornell facilities.

Visit the Daily Check
Vaccine Registry

REQUIRED: All employees are expected to document their vaccination status through the Daily Check.

Complete the Vaccine Registry

Surveillance Testing

On-campus employees, who have not provided proof of vaccination, are required to participate in Cornell’s surveillance testing program. Fully vaccinated employees may continue to participate in supplemental testing.

More about Testing

Public Health Requirements

REQUIRED: Employees are expected to act honestly and ethically and to observe required health and safety measures in all workplace settings, including masking and physical distancing which varies based upon vaccination status.

Review Requirements

Safety

Workplace Exposure Assessment

Faculty and staff who are seeking a workplace evaluation due to potential risks related to their job should contact askehs@cornell.edu.

N95 Voluntary Use Program
Employees who do not meet the requirements for a medical accommodation and/or don’t have any workplace exposure that warrants wearing of a N95 respirator may participate in the EHS voluntary use program after completing the required training. Participation requires the employee to provide their own N95 respirator. Contact askehs@cornell.edu for more information.

See also:

- Prevention & Care on the Cornell COVID-19 website
- Face Coverings & PPE on the Cornell COVID-19 website
- Enhanced Cleaning on the Cornell COVID-19 website

Practice physical distancing

Physical distancing and personal hygiene are the most important measures within your control to slow the spread of COVID-19.

What does 6 feet look like?

average sedan  4 chairs  1 Big Red bear

Always physical distance. When it is not possible, wear a face covering or mask.

Cornell University | Environmental, Health and Safety
Cornell Healthy Campus Signs

Signage is in place to ensure employees are aware of the health requirements associated with working and researching on-campus.

Signage is available to print.

If existing signage does not meet your areas specific needs, please contact your supervisor or HR Rep who can work with you to ensure there is suitable signage.

Gatherings

See university event guidance.

Visitors

Cornell’s Ithaca campus is open again to those wishing to visit. Certain public health restrictions remain in place, and additional guidance related to protocols for campus visitors may be modified as appropriate.

Cornellians hosting visitors should be aware of New York State and Cornell regulations and ensure that their guests are apprised of the requirements. Hosts are not expected to ask invited visitors to provide proof of their vaccination status.

Visit the Cornell COVID-19 visitor website for more details.

Emeritus Faculty and Retirees

Emeritus faculty and retirees who wish to be on campus are eligible to do so and are welcome to use campus recreational facilities following the public health requirements for masks and physical distancing set forth for employees.
Volunteers

Volunteers may be engaged in campus programming following the public health requirements for mask wearing and physical distancing set forth for employees.

Parking and Transportation

Commuters are encouraged to re-examine their transportation and parking options, especially if they require only limited, occasional access to campus. For assistance, contact Transportation Services to schedule a consultation with a customer service agent.

Faculty and staff who have been approved to be on campus but need only occasional access can opt for convenient, deeply discounted Daily Decision parking using ParkMobile, utilize the Commuter Alternative Program, or choose on-demand, short-term mobile-payment and pay station parking. No-Fee A and E virtual permits are available to eligible employees at myparking.cornell.edu. (*E permits have a work in zone eligibility requirement.)

Faculty and staff who relinquished their permits can make a request for a new, replacement permit using the Permit Purchase Agreement Form. Please note that many parking permit types are in high demand and restricted to eligible employees. Form submissions are not a guarantee of issuance.

See also:

- Transportation & Parking on the Cornell COVID-19 website