Managers Zoom Channel

Zoom Chat provides a convenient way to informally connect with Cornell's management community.

Use it as an instant messenger app to reach the entire group or send messages to one or multiple group members. You can create subgroups based on projects, interests, etc.

Here's how to get started:

1. Sign into the Zoom desktop client

2. Click "Contacts"

3. Click "Channels"
This shows a list of channels you currently belong to.

4. Click the "plus icon" ➔
Then click "Join a Channel" to view a list of channels you can join.

Join a Channel

5. Use the Search Bar to find the "Cornell Managers" channel
Then hover over the channel name and click "Join."

Channels you have joined will be indicated by the group icon in your chat list. The chat list will also indicate if the channel is **Public** or **Private**.

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**Also: How to "Star" a Channel**

You can put a star on important channels, placing them under "**Starred**" in your chat panel, which allows you to quickly view them later on.

1. Sign into the Zoom desktop client

2. Click "Chat"

3. Click the channel you want to star
4. Click the "Star" icon: ✮