The university will roll out a new time-and-attendance system in early 2018 to replace Kronos – the system currently used by approximately 12,000 non-exempt, bi-weekly staff and student employees to manage time worked and time off. The new Workday Time Tracking (WDTT) time and attendance system is part of the larger Workday system that manages a variety of employee information, such as benefit elections, pay slips, tax information, exempt employees’ time off and internal job postings.

As part of this effort, all Kronos time clocks will be replaced by Accu-Time Systems (ATS) time clocks.

The WDTT system has a familiar look and feel that aligns with the Workday views employees see during onboarding, performance reviews and benefits open enrollment.

**Improved features**

**For hourly employees**

- The ability to request time off in the future and to project time off balances
- One timecard for all positions held on campus
- A one-stop shop for all of your personal data, benefits and time-and-attendance information.

**For managers**

- One system for your entire team, including a monthly calendar view of all requested
and approved time off
- The ability to approve multiple time off requests all at once
- Notifications for unapproved time entries
- The ability to assign a back-up designee to approve time cards and time off requests