Human Resources

Benefits Guidelines

Guidance for Endowed Employees (PDFs)

- New Hire
- Gain of Other Coverage for Employee
- Loss of Other Coverage for Employee
- Gain of Other Coverage for Spouse/Domestic partner or Child
- Loss of Other Coverage for Spouse/Domestic partner or Child
- Dependent Eligibility Ends
- Dependent Death
- Birth of a Child
- Adoption Aid
- 457b Changes
- Employment Ends for Domestic Partner
- Employment Ends for Spouse or Child
- Domestic Partnership Ends
- Domestic Partnership Begins
- Divorce
- Legal Separation
- Marriage
- Health Savings Account
- Changes to Retirement Savings (Tax Deferred Annuity)
- Medicaid/S-Chip Plan Begins
- Medicaid/S-Chip Plan Ends

Guidance for Contract Employees (PDFs)

- New Hire
- Loss of Other Coverage for Employee
- Gain of Other Coverage for Spouse/Domestic partner or Child
- Loss of Other Coverage for Spouse/Domestic partner or Child
• Dependent Eligibility Ends
• Dependent Death
• Birth of a Child
• Adoption Aid
• 457b Changes
• Employment Ends for Domestic Partner
• Domestic Partnership Ends
• Domestic Partnership Begins
• Divorce Contract
• Marriage Contract
• Legal Separation Contract
• Employment Ends for Spouse or Child
• Changes to Retirement Savings (Tax Deferred Annuity)
• Medicaid/S-Chip Plan Begins
• Medicaid/S-Chip Plan Ends